



Granite Wellness Centers

Job Description

POSITION: NURSE – RN and LVN

POSITION SUMMARY

Nurses are responsible for nursing assessment plan, and medical and psychiatric care management of the patient in coordination with the attending physician. He/she is also a member of the Treatment Team and provides input into the development of the Master Treatment Plan when appropriate. He/she functions under the guidance of GWC's Policy and Procedures, their State Licensure and accordance of State and Federal regulations.

QUALIFICATIONS: The qualifications listed below are representative of the knowledge, skills, and/or abilities required to perform each essential duty satisfactorily:

A. Education: Training and Experience Requirements

a. LVN

- i. Graduate of an accredited program for licensed vocational nurses.
- ii. One year of acute care experience plus 2 years of recent chemical dependency experience preferred. Psychiatry experience is a plus.

b. RN

- i. Graduate of an accredited program for registered nurses.
- ii. One year of acute care experience plus 2 years of recent chemical dependency experience preferred. Psychiatry experience is a plus.

B. Certification/Licensure/Registration Requirements

- a. Licensed to practice nursing in the State of California; maintaining current licensure per state requirements.
- b. Maintains current CPR certification.

C. Other Knowledge

- Knowledge of the Principles and Practices of the discipline and Joint Commission Standards.
- Demonstrates proficiency in written and oral communication skills.
- Possess excellent interpersonal skills with peers, supervisors and organizational authorities.
- Knowledge of State & Federal Statutes Regarding Patient Confidentiality laws (HIPPA).
- Knowledge of Drug-Free Workplace Policies and Workplace Violence.
- Empathy for alcoholics and/or substance abusers.
- Present a professional image to the Community.
- Basic knowledge and computer skills (Word, Excel, Outlook).
- If a recovering person, a minimum of two years continuous sobriety.
- Demonstrates working knowledge of patient care techniques, medications, treatments and general health care procedures.

ESSENTIAL DUTIES, RESPONSIBILITIES AND COMPETENCIES:

The duties and responsibilities below are the essential functions of this job that the incumbent must be able to perform with or without reasonable accommodation. Duties and responsibilities are not all inclusive and may change at any time, with or without notice. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Facilitates team interaction for discharge planning.
2. Collects and records data in a comprehensive accurate and systematic manner.
3. Indicates and completes initial nursing assessment within 24 hours.

4. Evaluates the impact of therapeutic interventions upon a therapeutic milieu.
5. Knows the company's policies and procedures.
6. Shares pertinent information with team as obtained from patients or family throughout program.
7. Collaborates with the medical staff to provide medical and nursing care.
8. Attends monthly staff and Performance Improvement meetings.
9. Documents client progress/regress according to established policies and procedures.
10. Assesses patients' needs to see a doctor twice a week.
11. Performs clinical nursing activities in a safe, professional manner.
12. Maintains compliance with established nursing care standards.
13. Supervises and instructs patients in medication self-administration, including the preparation and giving of injections as ordered by the doctor (as nursing licenses allows).
14. Obtains lab specimens as ordered by the doctor.
15. Assists patients in obtaining medication from pharmacy.
16. Continues with educational courses and in-service trainings, per policies and procedures.
17. Updates knowledge of community resources on a continuous basis.
18. Assesses patients at their residence, if necessary.
19. Maintains current CPR certification.
20. Demonstrates objectivity and maturity in the workplace.
21. Responds positively to changing situations in the workplace.
22. Ability to work as a team player.
23. Demonstrates good communication skills.
24. Performs in a professional manner and role-model a positive image.
25. Obtains physician orders for admission upon patient's arrival.
26. Reports abuse of patient's rights immediately.
27. Participates in obtaining the patient's informed consent for procedures, treatments, and research, as appropriate.
28. Demonstrates knowledge of medication actions, side effects, and contraindications.
29. Provides groups as scheduled and documents on the appropriate forms, in a legible, accurate, clear and concise manner.
30. Performs other tasks, as assigned.